

Republic of the Philippines  
 City/Municipality of \_\_\_\_\_  
 Province of \_\_\_\_\_

**OFFICE OF THE BUILDING OFFICIAL**

**SIDEWALK CONSTRUCTION PERMIT**

APPLICATION NO.

SP NO

BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED BY THE OWNER/APPLICANT)**

OWNER/APPLICANT		LAST NAME			FIRST NAME			M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE				FORM OF OWNERSHIP			USE OR CHARACTER OF OCCUPANCY		
ADDRESS:	NO.,	STREET,	BARANGAY,	CITY/MUNICIPALITY			ZIP CODE	TELEPHONE NO	
LOCATION OF CONSTRUCTION:		LOT NO. _____	BLK NO. _____	TCT NO. _____	TAX DEC. NO. _____				
STREET _____		BARANGAY _____			CITY/ MUNICIPALITY OF _____				
<b>SCOPE OF WORK</b>									
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> RENOVATION _____			<input type="checkbox"/> OTHERS (Specify) _____				
<input type="checkbox"/> ERECTION		<input type="checkbox"/> REPAIR _____			_____				
<input type="checkbox"/> ADDITION		_____							

**BOX 2**

<b>DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS</b>	
_____ Date _____	
<b>ARCHITECT OR CIVIL ENGINEER</b> (Signed and Sealed Over Printed Name)	
Address	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

**BOX 3**

<b>FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS</b>	
_____ Date _____	
<b>ARCHITECT OR CIVIL ENGINEER</b> (Signed and Sealed Over Printed Name)	
Address	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

**BOX 4**

<b>BUILDING OWNER</b>		
_____		
(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 5**

<b>WITH MY CONSENT: LOT OWNER</b>		
_____		
(Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 6**

_____		
<b>APPLICANT</b> (Signature Over Printed Name) Date _____		
CTC NO.	DATE ISSUED	PLACE ISSUED
TIN		

**TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION**

**BOX 7**

_____ LENGTH (In Meters)	_____ HEIGHT (In Meters)	_____ AREA (In Square Meters)
<b>TYPE OF SIDEWALK MATERIALS:</b>		
<input type="checkbox"/> Concrete Slab	<input type="checkbox"/> Others (Specify) _____	
<input type="checkbox"/> Concrete Slab and Bricks	<input type="checkbox"/> _____	

**BOX 8**

PROGRESS FLOW					
	IN		OUT		PROCESSED BY
	DATE	TIME	DATE	TIME	
RECEIVING AND RECORDING					
LINE AND GRADE (GEODETTIC)					
CIVIL/STRUCTURAL					
OTHERS (Specify)					
ASSESSED FEES					
	Amount Due	O. R. Number	Date Paid	Processed By	
LINE AND GRADE (GEODETTIC)					
SIDEWALK					
OTHERS (Specify)					
<b>TOTAL</b>					

**BOX 9 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)**

**ACTION TAKEN:**

Permit is hereby issued/granted to \_\_\_\_\_  
with postal address at \_\_\_\_\_  
for the construction/repair of \_\_\_\_\_ ( ) square meters of sidewalk at the premises of \_\_\_\_\_ at \_\_\_\_\_  
pursuant to pertinent provisions of the "National Building Code" (PD 1096) and its Implementing Rules and Regulations and to the following conditions:

1. That the owner and contractor shall be jointly responsible for the safety, protection, security and convenience of the general public and his/her personnel, third parties, the works, equipment and the like.
2. That the lines and grades indicated in the attached sketch and established by this Office shall be strictly followed.
3. That the sidewalk and all accessories thereto such as driveways, curbs, gutters and the like shall be constructed in conformity with the design and specifications of the proper authorities and subject to the approval of the Building Official. The radius of curves of sidewalks in street intersections shall not be less than the width of the wider sidewalk at said intersections.
4. That the catch basins or inlets which may be affected by the project shall be re-adjusted and/or relocated by the proper authority at the expense of the owner/applicant of the project.
5. Absolutely no letterings, signs or markings of any kind except those duly authorized for official purposes only shall be placed, printed on or embedded in the pavements of public streets and sidewalks.
6. That the works shall be done under the supervision of a representative from this Office.  
**IMPORTANT:** Notify this Office at least twenty four (24) hours before pouring of concrete.
7. That this permit shall not serve as an exemption from securing permits/written clearances from various government authorities exercising regulatory function affecting buildings and other related structures.

**PERMIT ISSUED BY:**

\_\_\_\_\_  
**BUILDING OFFICIAL**  
(Signature Over Printed Name)  
Date \_\_\_\_\_